



## BECOME AN ADVENTURES IN LEARNING (AIL) STUDY LEADER

Take these steps to share your passion with other life-long learners

1. **Identify** your course subject/objectives (an area of expertise or something you would like to explore)
2. **Organize**
  - Determine content, format (lecture, discussion, other), # of sessions, # of participants
  - Offer to try out part of your course at AIL's Lunch and Learn, Science Pub or Woodcrest Village series, if desired
3. **Complete** and submit a proposal form. The form and **Study Group Leader Guide** are available at [www.colby-sawyer.edu/adventures](http://www.colby-sawyer.edu/adventures) or from the AIL office (526-3690) for review by Curriculum Committee
4. **Present** your course with awareness of the following:
  - Adult audience needs and expectations
  - Respect for opinions of others
  - Need for opportunity for questions and discussion
  - Time management

### You will be provided:

- Detailed "Study Leader Guide"
- An assigned contact person to answer your questions on this process
- Colgate-Cleveland Library (on campus) privileges with course related inter-library loan and reserves
- Orientation and hands-on assistance with A/V equipment
- Course promotion/advertisement
- Photocopy services
- Opportunity to give/receive feedback after course completion
- Recognition as an AIL volunteer

### Deadlines for proposals:

1st Wed in Feb. for Summer courses    1st Wed in July for Winter Courses  
1st Wed in April for Fall courses    1st Wed in Oct. for Spring Courses